

RED LAKE WATERSHED DISTRICT

July 11, 2024

9:00 a.m.

Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	June 28, 2024 Minutes	Action
	Financial Report dated July 10, 2024	Action
	Turtle Cross Connection, RLWD Project No. 114	Information
	Drees/Stock Bank Stabilization, RLWD Project No. 149A	Information
	Impoundment Update	Information
	RLWD Scholarship Application	Information
	Permits: 24065, 24066, 24069, 24070, 24071, 24073, 24075, 24076 24078, and 24082	Action
	Administrators Report	Information
	Legal Counsel Update	Information
	Managers' Update	Information
	Adjourn	Action

UPCOMING MEETINGS:

July 11, 2024	RLWD Board Meeting, 9:00 a.m.
July 16, 2024	RRWMB, Ada, 10:00 a.m.
July 25, 2024	RLWD Board Meeting, 9:00 a.m.
July 31, 2024	Thief River Area Subwatershed Project Team Meeting, 9:00 a.m.
August 8, 2024	RLWD Board Meeting, 9:00 a.m.
August 20, 2024	RRWMB, Ada, 10:00 a.m.
August 22, 2024	RLWD Board Meeting, 9:00 a.m.

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
June 28, 2024

President, Gene Tiedemann, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Managers Present: Gene Tiedemann, LeRoy Ose, Gene Tiedemann, Terry Sorenson, Allan Page, and Grant Nelson. Managers Absent: Brian Dwight. Staff Present: Tammy Audette, Elaine Rychlock, Lindsey Kallis, Tony Olson, Lauren Palmer, Nate Koland, Melissa Bushy and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Page, seconded by Nelson, and passed by unanimous vote that the Board approve the agenda, as presented. Motion carried.

The Board reviewed the June 13, 2024, minutes. Motion by Ose, seconded by Nelson, to approve the June 13, 2024, Board meeting minutes, as presented. Motion carried.

The Board reviewed the Financial Report dated June 27, 2024. Motion by Anderson, seconded by Page, to approve the Financial Report dated June 27, 2024, as presented. Motion carried.

Administrator Audette reviewed the League of Minnesota Cities Liability Coverage Waiver Form. Audette stated that this form is unique to the League of Minnesota Cities as it does not waive Liability Coverage but gives you an option to waive the State Liability Limits (Tort Limits) of the \$1.5 million. The State of Minnesota has set their General Liability limit at \$1.5 million, if you "Do Not Waive" then anyone who may sue the District would only have access to the \$1.5 million State Tort limit. If you "Waive" then an individual would have access to full Policy Limits. Motion by Sorenson, seconded by Anderson to approve the League of Minnesota Cities Liability Coverage Waiver Form that does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. Motion carried.

Administrator Audette reviewed the 2024 General Fund as of May 31, 2024.

Staff member Erick Huseth provided an update on maintenance on RLWD Project No. 177, Ditch 16 noting that approximately ½ mile of the ditch had blown in with sediment. Huseth contacted the landowner, who stated that he would like to have the sediment deposited along side the field, and he will level it off once the field has been harvested.

The Board reviewed Pay Estimate No. 1 to Houle Excavating for work at the Pine Lake Project Phase II, RLWD Project No. 26B in the amount of \$372,898.75. Motion by Anderson, seconded by Sorenson, to approve Pay Estimate No. 1 to Houle Excavating in the amount of \$372,898.75 for work at the Pine Lake Project Phase II, RLWD Project No. 26B. Motion carried.

Administrator Audette reviewed an email from NRCS State Conservation Engineer, Dave Jones, regarding Burnham Creek BR-6 Remedial Repair, RLWD Project No. 43A. There is no

commitment necessary from the RLWD. NRCS just wanted to make us aware of the status of potential repair activity. Repair work will be 100% NRCS costs.

At 9:30 a.m., President Tiedemann stated that the bid opening for the Drees/Stock Bank Stabilization Sites, RLWD Project No. 149A would be conducted. Legal Counsel Sparby noted the time and that no further bid proposals would be accepted after the 9:30 a.m. bid submittal deadline. Bids were opened and bid amounts were publicly announced and are on file at the District office. The following bids were received:

Geomorphic Restoration	\$299,406.50
MNL	\$446,797.00
Anderson Excavating	\$376,946.00
Alderink Construction Masters	\$259,776.94
Pugh Brothers Excavating Inc.	\$529,466.00
Olson Construction TRF Inc.	\$317,205.00
Rigid Excavating	\$386,663.50
Tunheim Construction	\$494,885.00
Taggart Construction	\$347,730.00
Gladen Construction	\$435,701.00

Motion by Sorenson, seconded by Page, and passed by unanimous vote to accept the apparent low bid from Alderink Construction Masters, in the amount of \$259,776.94 for the Drees/Stock Bank Stabilization Sites, RLWD Project No. 149A, contingent upon the audit by staff and review of the bids and approval by Legal Counsel Sparby, District staff, and Project Engineer Tony Nordby, Houston Engineering, Inc.

Administrator Audette reviewed the RRWMB Base Funding Request for Water Quality Programs in the amount of \$93,750 to be used for the construction of Drees/Stock Bank Stabilization Sites, RLWD Project No. 149A. Audette stated that the RRWMB Base Funding requires a local match in the amount of \$31,250. Motion by Anderson, seconded by Ose, to approve the RRWMB Base Funding request in the amount of \$93,750, with a local match from the District in the amount of \$31,250. Motion carried.

Administrator Audette reviewed a quote received from Anderson Excavating for culvert replacement near the intersection of County Road 57 and CSAH12 for the Black River Impoundment, RLWD Project No. 176. Staff member Erick Huseth stated that originally this site was an open channel; an 18" side water inlet was installed to allow for access during mowing/maintenance. The quote to replace the existing 18" pipe with a 30"x50" is \$6,933. Huseth stated that the 18" pipe and trap are in good condition, therefore they will be stored for a future project. Motion by Nelson, seconded by Page, to approve Anderson Excavating to complete the replacement of the 18" culvert for the Black River Impoundment, RLWD Project No. 176 in the amount of \$6,933. Motion carried.

Administrator Audette stated that the RRWMB approved funding of \$214,000 for the Chiefs Coulee Project, RLWD Project No. 46S. Audette has submitted all funding requirements to the Minnesota Department of Natural Resources, requesting \$106,000 from the Flood Hazard Mitigation Program. Pennington County will hold a Public Hearing on July 9, 2024, at 9:00

Staff member, Tony Olson, discussed a permit violation located in Belgium Township, Polk County. A motion was made by Sorenson, seconded by Page, to send a letter requiring the landowner to install the berm by July 17, 2024. Motion carried.

The Board reviewed the permits for approval. Motion by Page, seconded by Anderson, to approve the following permits with conditions stated on the permit: No. 24052, Scott Tersteeg, Badger Township, Polk County; No. 24064, Al Ste. Marie, Gervais Township, Red Lake County; and No. 24072, Parjim Farmland GP, Poplar River Township, Red Lake County. Motion carried.

Administrator Audette discussed the purchase of a camera for the boardroom for virtual meeting purposes. The Meeting Owl 3 captures 360* video in 1080p HD and 360* audio up to 18'. Automatically focuses on whoever is speaking to foster active collaboration and increased participation, while showing a 360* view of the room. Motion by Nelson, seconded by Page, to approve the purchase of a Meeting Owl 3 camera for the boardroom. Motion carried.

Administrator's Report:

- **Judicial Ditch 1:** Landowner Greg Hilgeman has been in the office several times in recent weeks to discuss the potential of a petition for improvement to JD 1 located in Deer Park Township, Pennington County and Equality Township, Red Lake County. This ditch would be approximately 13 miles in length. Mr. Hilgeman has planned a landowner meeting for July 9th at 9:00 a.m. at the District office. Hilgeman plans to run the meeting, and asked the District to be there for potential questions that he may not be able to answer. Mike Flaagan and Kurt Casavan have been invited to participate in the meeting.
- **City of St. Hilaire and JD 13 flooding:** I received a call from Mike Flaagan, Pennington County Engineer who is receiving calls regarding the ditch/coulee through the City of St. Hilaire and a ditch east of Goodridge, known as JD 13 where a landowner's field is completely underwater after recent events.
- **Little Pine Lake:** I received a call from a USFWS employee who is collaborating with a landowner on some wetland restoration projects located east of Little Pine Lake. He has one area that is approximately 15 acres, near the lake that the landowner would not mind seeing restored to open water.
- **FDRWG Meeting Highlights:** Included in the packet is the FDRWG June 20, 2024, meeting highlights. Take note that the FDRWG added the SD 83 area as a new project team.
- **RLWD Newsletter:** Included in the packet is the first RLWD newsletter created by Lauren, our summer intern.
- **RiverWatch Retreat:** Lindsey has put together a recap of the recent River Watch Retreat held at UMC. They have big hopes for next year.

- **Holiday:** Just a reminder that the District office will be closed on July 4th, along with the office being closed on July 5th, to allow the staff a little extra time to spend with family. Staff will use vacation time for July 5th. I plan to take vacation the entire week but am available by phone if need be.

Motion by Ose, seconded by Nelson to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for July 11, 2024

Ck#	Check Issued to:	Description	Amount
online	EFTPS	Withholding FICA, Fed & Medi (pp 7-3-24)	\$ 4,711.37
online	MN Department of Revenue	Withholding Taxes (pp 7-3-24)	\$ 835.36
online	PERA	pp 7/3/2024	\$ 3,222.85
41332	E & A Services LLC	Parking lot seal coat & repair	\$ 10,184.97
41333	Farmers Union Oil	Gas for vehicles	\$ 1,116.68
41334	Gene Tiedemann	Mileage, Per Diem & Motel	\$ 637.55
41335	HDR	County Ditch 99	\$ 548.96
41336	Houston Engineering	***see below	\$ 15,171.25
41337	Hugo's	Meeting Supplies, cleaning supplies, h2o for water qual.	\$ 292.61
41338	Les Cota	Mowing	\$ 760.00
41339	Lonnie Peck	Beaver Removal on Odney Flaot Dam	\$ 200.00
41340	Lunke Construction	Cleaned out trees by Brad Bergs Farm - Ditch 83	\$ 740.00
41341	Marco	Copy machine expense	\$ 365.16
41342	Marshall County SWCD	Admin & Project Dev. Expense for Thief River 1W1P	\$ 1,498.00
41343	Pennington SWCD	***see below	\$ 6,134.55
41344	Quality Spray/Andersons Ex.	Mowing & Black River SWI	\$ 13,160.00
41345	Red Lake County SWCD	Red Lake River 1W1P Admin & T&E Fees	\$ 3,905.43
41346	RMB Environment Laboratories	Water Samples & Courier Fees	\$ 4,457.00
41347	Red Lake County SWCD	Clearwater 1W1P Pro. Dev and T&E Fees	\$ 9,269.50
online	Northwest Service Coop	Health Insurance Premiums	\$ 10,100.02
online	Card Member Services	Vacuum, boots, DNR permit Thief River 1W1P	\$ 3,336.59
online	Vestis (Aramark)	Office Rug Rental	\$ 74.00
online	Aflac	Staff Paid Insurance	\$ 326.24
online	NCPERS	Staff Life Insurance	\$ 128.00
online	Delta Dental	Dental insurance premium	\$ 597.05
direct	Staff & Board Payroll	Salaries 7/3/2024	\$ 16,312.21
direct	Al Page	Mileage, Motel & Per Diem	\$ 844.59
direct	Brian Dwight	Mileage	\$ 174.20
direct	Grant Nelson	Mileage	\$ 93.80
direct	LeRoy Ose	Mileage, Motel & Per Diem	\$ 1,119.35
	Total Checks		\$ 110,317.29

**HOUSTON	State Ditch 83 T&E	\$2,151.00
	Clearwater River Chan. Stability 7	\$504.50
	Cardinal Ring Dike T&E	\$114.00
	Elm Lake Farms T&E	\$483.00
	Lost River Outlet Structure T&E	\$4,532.50
	Huot Streambank T&E	\$4,321.00
	Thief River FDR T&E	\$3,065.25
		\$15,171.25
**Pennington	Clearwater 1W1P Admin.	\$391.25
SWCD	Red Lake River 1W1P fees	\$3,632.65
	Thief River 1W1P	\$640.52
	Midpoint Admin RLR 1W1P	\$667.46
	SWAG Time - Bryanna	\$802.67
		\$6,134.55

Banking	Northern State Bank		
	Balance as of June 30, 2024		\$ 1,952,169.53
	Total Checks Written		\$ (110,317.29)
	Receipt #12236	State of MN 50% expenses for Fladeland Project	\$ 69,001.03
	Receipt #12241	Beltrami County	\$ 174,192.98
	Receipt #12242	Mahnomen County	\$ 836.62
	Receipt #12243	Koochaching County	\$ 14,379.56
	Balance as of July 11, 2024	Current interest rate is 3.25%	\$ 2,100,262.43
CD's	American Federal Bank-Fosston		
	Balance as of June 30, 2024		\$ 5,276,192.42
	Balance as of July 11, 2024	Current interest rate is 3.40% (up from 3.3%)	\$ 5,276,192.42
	Edward Jones		
	Balance	12 month CD 5.45%	\$ 237,000.00
		Expiry 9-18-24	
	Edward Jones		
	Balance	12 month CD 5.5%	\$ 237,000.00
		Expiry 9-27-24	
	Edward Jones		
	Balance	12 month CD 5.5%	\$ 33,000.00
		Expiry 9-27-24	
	Edward Jones		
	Balance	12 month CD 4.85%	\$ 237,000.00
		Expiry 12-20-24	
	Edward Jones		
	Balance	12 month CD 4.55%	\$ 50,000.00
		Expiry 1-2-25	
	Edward Jones		
	Balance	12 month CD 4.75%	\$ 237,000.00
		Expiry 1-2-25	
	Edward Jones		
	Balance	12 month CD 4.9%	\$ 238,000.00
		Expiry 1-30-25	
	Edward Jones		
	Balance	12 month CD 4.9%	\$ 237,000.00
		Expiry 2-14-25	
	Edward Jones		
	Balance	12 month CD 5.2%	\$ 243,000.00
		Expiry 5-09-25	
	Edward Jones		
	Balance	12 month CD 5.15%	\$ 237,000.00
		Expiry 5-09-25	
Total CD Investments			\$ 1,986,000.00

Total Cash (NSB + AFB + CD's)	\$ 9,362,454.85
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**Cash that has been received and
earmarked for projects: 5/08/24**

2022 Grant Thief River 1W1P Proj. #149A	\$ 626,536.80
2023 Grant Clearwater 1W1P Proj. #149B	\$ 1,016,044.43
2024 Grant Red Lake River 1W1P Proj. #149	\$ 321,779.72
Mid Point Grant Proj. #149	\$ 24,867.92
Chief Coulee Proj. #46S	<u>\$ 214,375.00</u>
	\$ 2,203,603.87

Payables committed to by board action:

Chief Coulee Proj. #46S	<u>\$ 800,000.00</u>
	\$ 800,000.00

Total accessible cash (Est)	\$ 6,358,850.98
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Impoundment Update

Moose River Impoundment: I received a call from a local landowner regarding the operation of the north pool and its effects on the downstream properties. Mowing will begin on July 15th; this year we are starting to alternate between the inside dike and outside dike per the MnDNR's request.

North Pool

Gate closed on July 2nd-one 36" culvert had been half-open releasing approx.. 75 cfs

Gate was opened on July 8th back to ½ open. We are currently over summer target by 1.95 feet.

South Pool

Gates closed on July 2-both gates had been half open, releasing approx.. 150 cfs.

Gates were opened on July 8th back to both gates ½ open. We are currently over summer target by 2.35 feet.

Black River Impoundment:

Closed the gate on the morning of July 1 –opened the gate 1 foot on July 8 (per the operating plan to allow for normal flows).

Brandt, Euclid, and Parnell Impoundments and Tiedemann Site:

All gates were closed on July 5th due to localized rain events. All sites were opened on July 8th.

Parnell opened to ½ foot

Tiedemann Site opened to ¾

Brandt Impoundment opened ½ foot

Euclid Impoundment opened ½ foot

Pine Lake: Current elevation is 1183.8 at the outlet structure. Summer target elevation is 1183.5.

Red Lake Watershed District Scholarship

Organization: Red Lake Watershed District

Phone number: 218-681-5800

Email: RLWD@redlakewatershed.org

Purpose: To ease some of the financial burden of aspiring natural resource professionals

Focus: Natural Resource Degrees

Qualifications: Applicant must be a senior in high school that resides within the boundary of the Red Lake Watershed District and will be pursuing a natural resources degree. They must be attending full time with a credit minimum of 12 per semester.

Required Materials: A letter of application including a brief description of the applicant's career goals in the fields of water resources, natural resources, environmental services, and other closely related fields of study. The letter should be a minimum of 250 words and maximum of 500, Times New Roman, 12 font, 1.5 spacing. In addition to the paper, a college class schedule must be sent to RLWD to confirm field of study and credit amount.

Criteria: Selection is based on merit and passion for natural resource work

Funds: \$(TBD) for the year

To Apply: Send required materials to RLWD@redlakewatershed.org

Deadline: TBD

Permit # **24-065**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Andrew Zavoral		27327 410th Ave SW Fisher, MN 56723		tel:218-791-5622 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Bygland** Range: **49** Section: **33 1/4**:(4) Describe in detail the work to be performed. **install new culvert and improve accessibility to field**(5) Why is this work necessary? Explain water related issue/problem being solved. **culvert is failing and washing away the field crossing****Status**

Status	Notes	Date
Approved	P.A. #24-065 – Andrew Zavoral Polk County – Bygland Township – Section 33 The Red Lake Watershed District (RLWD) approves to remove a failed 15" RCP and install a 15" culvert. Install the new culvert at the current invert elevations. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain "as-is" and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culverts. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the outlet, applicant shall ensure that adequate grade and drainage is provided. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	June 28, 2024
Received	None	June 20, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-066**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Andrew Zavoral		27327 410th Ave SW Fisher, MN 56723		tel: 218-791-5622 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Bygland** Range: **49** Section: **33** 1/4:(4) Describe in detail the work to be performed. **install new culvert and driveway approach off of roadway**(5) Why is this work necessary? Explain water related issue/problem being solved. **new driveway to property and future home site.****Status**

Status	Notes	Date
Approved	P.A. #24-066 – Andrew Zavoral Polk County – Bygland Township – Section 33 The Red Lake Watershed District (RLWD) approves installing an 18" culvert for a new crossing into property. Install the new culvert at the current invert elevations. The new crossing will be installed off of Polk County Hwy 9, and will need to meet their specs/conditions for adding a crossing. (See attached Map). All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain "as-is" and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culverts. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the outlet, applicant shall ensure that adequate grade and drainage is provided. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	June 28, 2024
Received	None	June 20, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-069**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Richard Yaggie		1708 4th St N Wahpeton, ND 58075		tel: 701-640-5678 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Equality** Range: **40** Section: **35 1/4**:(4) Describe in detail the work to be performed. **pattern tile/lift station/pump**(5) Why is this work necessary? Explain water related issue/problem being solved. **better drainage****Status**

Status	Notes	Date
Approved	P.A. #24-069 – Richard Yaggie Red Lake County – Equality Township – Section 35 The Red Lake Watershed District (RLWD) approves the pattern tile project to be installed into the NW quarter section 35 Equality Twp contingent on approval from Red Lake County SWCD, as there are possible wetlands on the parcel to be tiled. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlets. Applicant shall install appropriate markers to show the outlet end of the pipe, any damage caused by ditch maintenance will be at the expense of the landowner/applicant ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. This application does not exempt the permit applicant from local, state, or federal authority that might require their approval. If any of the work is done near adjacent wetlands or public watercourse, applicant shall contact the appropriate jurisdictional authority prior to the installation of the tile lines and meet their spec's/conditions. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	July 1, 2024
Received	None	June 18, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-070**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Richard Yaggie		1708 4th St N Wahpeton, ND 58075		tel: 701-640-5678 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Equality** Range: **40** Section: **34** 1/4:(4) Describe in detail the work to be performed. **pattern tile/lift station/pump**(5) Why is this work necessary? Explain water related issue/problem being solved. **better drainage****Status**

Status	Notes	Date
Approved	P.A. #24-070 – Richard Yaggie Red Lake County – Equality Township – Section 34 The Red Lake Watershed District (RLWD) approves the pattern tile project to be installed into the NE quarter section 34 Equality Twp contingent on approval from Red Lake County SWCD, as there are possible wetlands on the parcel to be tiled. Approval from the road authority will be needed as well, as the plans show the outlet crossing the road and being plumbed into permit 24-069. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlets. Applicant shall install appropriate markers to show the outlet end of the pipe, any damage caused by ditch maintenance will be at the expense of the landowner/applicant ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. This application does not exempt the permit applicant from local, state, or federal authority that might require their approval. If any of the work is done near adjacent wetlands or public watercourse, applicant shall contact the appropriate jurisdictional authority prior to the installation of the tile lines and meet their spec's/conditions. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	July 1, 2024
Received	None	June 18, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-071**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Tim Sedlacek		25819 260th Ave NW Warren, MN 56762		tel:218-201-0384 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Pennington** Township: **Bray** Range: **45** Section: **21 1/4**:(4) Describe in detail the work to be performed. **pattern tile/lift station/pump**(5) Why is this work necessary? Explain water related issue/problem being solved. **better drainage****Status**

Status	Notes	Date
Approved	P.A. #24-071 – Tim Sedlacek Pennington County – Bray Township – Section 21 The Red Lake Watershed District (RLWD) approves the pattern tile project to be installed into the NW quarter section 21 Bray Twp. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlets. Applicant shall install appropriate markers to show the outlet end of the pipe, any damage caused by ditch maintenance will be at the expense of the landowner/applicant ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. This application does not exempt the permit applicant from local, state, or federal authority that might require their approval. If any of the work is done near adjacent wetlands or public watercourse, applicant shall contact the appropriate jurisdictional authority prior to the installation of the tile lines and meet their spec's/conditions. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	July 2, 2024
Received	None	June 20, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-073**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Lee Tate		14134 300th Ave SW Euclid, MN 56722		tel:218-289-4403 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Euclid** Range: **47** Section: **28** 1/4:(4) Describe in detail the work to be performed. **widen approach into yard**(5) Why is this work necessary? Explain water related issue/problem being solved. **can't get semi into yard safely****Status**

Status	Notes	Date
Approved	P.A. #24-073 – Lee Tate Polk County – Euclid Township – Section 28 The Red Lake Watershed District (RLWD) approves to extend 48" culvert for wider crossings for semis to enter farm yard. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the culvert outlet, applicant shall ensure that adequate grade and drainage is provided. This application does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	July 2, 2024
Received	None	June 24, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-075**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
James Abeld		1204 Walsh Street Crookston, MN 56716		tel:218-280-2196 mobile: fax:

General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: **Red Lake** Township: **Louisville** Range: **45** Section: **18 1/4**:(4) Describe in detail the work to be performed. **clean ditch**(5) Why is this work necessary? Explain water related issue/problem being solved. **needs to be leveled back out****Status**

Status	Notes	Date
Approved	P.A. #24-075 – James Abeld and Wife Carol Red Lake County – Poplar River Township – Section 25 The Red Lake Watershed District (RLWD) approves to clean a ditch along 190th St. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are supplied with black dirt and seeded with appropriate seed mixture. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	July 2, 2024
Received	None	June 25, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-076**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Marshall County Highway Dept		447 South Main St Warren, MN 56762		tel:218-201-1424 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Marshall** Township: **Excel** Range: **43** Section: **3 1/4**:(4) Describe in detail the work to be performed. **remove and replace culverts**(5) Why is this work necessary? Explain water related issue/problem being solved. **culverts failed****Status**

Status	Notes	Date
Approved	P.A. #24-076 – Marshall County Highway Department/Mark Reiersen Marshall County – Excel Township – Section 2/3 The Red Lake Watershed District (RLWD) approves to remove (2) failed 24" culverts and install (2) 24" culverts. Install the new culvert at the current invert elevations. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain "as-is" and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culverts. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the outlet, applicant shall ensure that adequate grade and drainage is provided. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	July 2, 2024
Received	None	July 1, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # **24-078**

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Ross Rindahl		15701 360th Ave NE Goodridge, MN 56725		tel:218-684-0504 mobile: fax:

General Information

- (1) The proposed project is a:
Culvert Installation / Removal / Modification
- (2) Legal Description
- (3) County: **Pennington** Township: **Star** Range: **39** Section: **6 1/4**:
- (4) Describe in detail the work to be performed. **replace culvert**
- (5) Why is this work necessary? Explain water related issue/problem being solved. **house moving**

Status

Status	Notes	Date
Approved	P.A. #24-078 – Ross Rindahl Pennington County – Star Township – Section 6 The Red Lake Watershed District (RLWD) approves to add on to an 18” culvert to widen driveway to allow a house moving company access to deliver a house. Install the new culvert at the current invert elevations. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culverts. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the outlet, applicant shall ensure that adequate grade and drainage is provided. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	July 3, 2024
Received	None	July 3, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-081**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Erwin Wetekamp		15975 210th St SW Crookston, MN 56716		tel:218-289-0451 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Louisville** Range: **45** Section: **34** 1/4:(4) Describe in detail the work to be performed. **culvert extension**(5) Why is this work necessary? Explain water related issue/problem being solved. **driveway too narrow****Status**

Status	Notes	Date
Approved	P.A. #24-081 – Erwin Wetekamp Red Lake County – Louisville Township – Section 34 The Red Lake Watershed District (RLWD) approves to add on to a 24" culvert to widen driveway to allow safer travel for equipment. Install the new culvert at the current invert elevations. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain "as-is" and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culverts. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the outlet, applicant shall ensure that adequate grade and drainage is provided. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	July 3, 2024
Received	None	July 3, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-082**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Jeanette Kliner		27774 Center St West Euclid, MN 56722		tel: 218-280-2420 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Euclid** Range: **47** Section: **12 1/4**:(4) Describe in detail the work to be performed. **remove narrow crossing to plugged culvert.**(5) Why is this work necessary? Explain water related issue/problem being solved. **crop damage****Status**

Status	Notes	Date
Approved	The Red Lake Watershed District (RLWD) approves the removal of a field crossing and plugged culvert to allow for better drainage and reduced damage to crops. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain "as-is" and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)	July 10, 2024
Received	None	July 8, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Administrator's Report

July 11, 2024

Judicial Ditch 1: Landowner Greg Hilgeman held a meeting at the District office on July 9th. Approximately 20 landowners were in attendance. Managers Nelson and Page also participated, along with staff from Pennington and Red Lake County. Hilgeman did a very nice job of explaining the Petition for Improvement process as it relates to MN Statutes 103E.

RRWMB: I plan to attend the RRWMB meeting in Ada on July 16th. A funding application was submitted to the RRWMB for their Water Quality Base Funding for the 3 bank stabilization projects on the Thief River.

Baird Beyer Dam: Manager Page received a call from a local landowner regarding the Baird Beyer Dam, and amount of water within the impoundment. District staff will inspect the site and talk with the landowner.

Odney-Flaat: Loren Sanderson informed the District that a beaver was making a dam against the trash rack at the Odney-Flaat structure. A trapper removed two beavers and a local contractor will be removing the dam in the near future.

Black River Impoundment-Diversion Ditch: Replacement of the 18" culvert with a 30" culvert that was approved at the last Board meeting was installed on July 8th.

Ditch 16, RLWD Project No. 177: Higher Ground plugged the abandoned culverts and repaired the road slopes on RLWD Ditch 16 on June 26th.

Four-Legged Lake, RLWD Project No. 102: District staff was informed that beaver plugged the outlet culvert near 233rd Avenue and also at County Road 23 on the Four-Legged Lake Project. Staff member Huseth removed a portion of the dam on County Road 23 on the inlet side (outlet of East Four-Legged Lake) to allow for water movement. Huseth has contacted a local trapper and will have the dams removed once the beaver has been trapped.

Ditch Maintenance: District ditches are currently being mowed. Contractors are making good progress considering the rain events we have had.

Water Quality Update: District staff have begun testing area lakes for blue green algae on July 9th and will continue to monitor the various sites as needed.